

Cross Roads Parish Council

Office B
68 Haworth Road
Cross Roads
BD22 9DL

Email: clerk@cross-roadsparishcouncil.gov.uk
Website: www.cross-roadsparishcouncil.gov.uk

Dated: 3rd of January 2026

NOTICE OF A PARISH COUNCIL MEETING

To all members of the Parish Council,

You are respectfully summoned to attend the Ordinary Meeting of Cross Roads Parish Council to be held in St James Church Hall, Albion Street, Cross Roads BD22 9DL on **the 8th of January 2026** to transact the business set out in the agenda.

Signed: *Jill Davis*

Jill Davis 03/01/2026

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).

CROSS ROADS PARISH COUNCIL MEETING Ordinary Meeting of the Parish Council – Thursday 8th of January 2026

AGENDA

1.	110/26	Chairman's Opening Remarks:
2.	111/26	Apologies for Absence: a) To receive any apologies: b) To approve reasons for absence given by Councillors.
3.	112/26	Recording of Council Meetings: The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
4.	113/26	Declaration of Disclosable Pecuniary and Other Interests:
5.	114/26	Dispensations for Disclosable Pecuniary Interests:
6.	115/26	Minutes: a) For the council to consider approving the draft minutes of the Ordinary Meeting of the Parish Council held on the 19 th of November 2025
7.	116/26	Public Participation: a) For members of the public to ask questions and/or make statements regarding matters within the parish b) To receive a report from District Councillors c) To receive a report from West Yorkshire Police NPT d) To receive an email from a mop regarding speeding concerns
8.	117/26	Planning Matters: a) For the council to consider making representations on new planning applications Nil applications b) To inform the council of planning applications that have been granted Not applicable c) To inform the council of planning applications that have been refused Not applicable d) For the council to consider any other planning matters 1) For the council to consider any actions concerning the Calderdale Energy Park matters – Cllr Arana
9.	118/26	Employment Matters: a) For the council to consider approving the clerk's overtime for November 7.5 hours

		b) For the council to consider approving the clerk's overtime for December 4.5 hours c) For the council to note the clerk's annual leave dates – January 19 th 2026 – 1 week																																																																																				
10.	119/26	Administration Matters: a) For the council to consider approving the draft Grit Bin Policy & Procedure b) To consider approving the draft Grit Bin application form																																																																																				
11.	120/26	Village Matters: a) For Cllr Arana to update the council concerning the Coat of Arms b) For the council to consider any actions concerning the street sign project (Cllr Senior) c) For the council to consider approving the quotation from Worthway Coating for street signs £900.00 (Financial Regulations 5.12.i specialist services) d) For the council to consider commenting on the Traffic Regulation Order programme																																																																																				
12.	121/26	Reports: Cllrs & Clerk: and to consider any actions a) To consider any actions from the Cllr's reports b) To consider any actions from the Clerk's report 1) To inform the council of the increase in the monthly Unity Trust Bank Fees effective from 01/02/2026 2) To inform the council of the Keighley & Ilkley Meeting scheduled for the 21 st of January – paper attached																																																																																				
13.	122/26	Receipt Matters: November & December 2025 November 2025 Receipts – Nil December 2025 receipts – HMRC Reclaim £1,934.39 To approve the transfer of £10,000.00 from the Instant Access Account to the Current Account																																																																																				
14.	123/26	Financial Matters: a) For the council to consider approving the bank reconciliation for November 2025 b) For the council to note the Unity Trust Instant Access bank balance -30/11/2025 £37,479.77 c) For the council to note the Unity Trust T1 Current Account bank balance – 30/11/2025 £4451.10 d) For the council to note the actual v budget November 2025 e) For the council to consider approving the Budget for 2026/2027 f) For the council to consider approving the precept for 2026/2027 g) For the council to considering approving for the precept demand to be signed for 2026/2027 h) Fo the council to approve Jill Davis December 2025 Expenses £339.12 i) For the council to approve Jill Davis December2 2025 Expenses £20.88 j) For the council to ratify the payment of £100.00 Niddimaging – photographic work COA k) For the council to consider approving Jill Davis January 2026 Expenses £24.03 l) For the council to ratify the insurance increase for the Coat of Arms																																																																																				
15.	124/26	Payments To consider approving (December 2025/January 2026) R=Retrospective. The council may wish to consider approving the invoices en bloc <table border="1"> <thead> <tr> <th>No:</th> <th>Name:</th> <th>Reason:</th> <th>Subtotal:</th> <th>VAT:</th> <th>Total:</th> </tr> </thead> <tbody> <tr> <td>1.R</td> <td>Steve Thorpe & Son</td> <td>Mowing in the parish. Invoice 8960</td> <td>£405.00</td> <td>£81.00</td> <td>£486.00</td> </tr> <tr> <td>2.R</td> <td>Steve Thorpe & Son</td> <td>Planting – Invoice 8956</td> <td>£844.00</td> <td>£168.80</td> <td>£1012.80</td> </tr> <tr> <td>3.R</td> <td>Jill Davis</td> <td>December 2025 Expenses</td> <td>£286.60</td> <td>£52.52</td> <td>£339.12</td> </tr> <tr> <td>4.R</td> <td>Jill Davis</td> <td>December2 2025 Expenses</td> <td>£20.88</td> <td></td> <td>£20.88</td> </tr> <tr> <td>5.R</td> <td>Steve Thorpe & Son</td> <td>Mowing. Invoice 8893</td> <td>£144.00</td> <td>£28.80</td> <td>£172.80</td> </tr> <tr> <td>6.R</td> <td>BT</td> <td>December 2025 Invoice</td> <td>£41.95</td> <td>£8.39</td> <td>£50.34</td> </tr> <tr> <td>7.R</td> <td>Niddimaging</td> <td>Invoice 4606 Photographic work re the COA</td> <td>£100.00</td> <td></td> <td>£100.00</td> </tr> <tr> <td>8.</td> <td>St James Church</td> <td>January 2025 PC meeting</td> <td>£40.00</td> <td></td> <td>£40.00</td> </tr> <tr> <td>9.</td> <td>BT</td> <td>January 2026 invoice</td> <td>£41.95</td> <td>£8.39</td> <td>£50.34</td> </tr> <tr> <td>10.</td> <td>Unity Trust Bank</td> <td>Bank Fees</td> <td>£6.00</td> <td></td> <td>£6.00</td> </tr> <tr> <td>11.</td> <td>Bradford Payroll Accts</td> <td>Quarterly Payment</td> <td>£2748.98</td> <td>£20.00</td> <td>£2768.98</td> </tr> <tr> <td>12.</td> <td>Jill Davis</td> <td>January 2026 Expenses</td> <td>£24.03</td> <td></td> <td>£24.03</td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> <td>£4703.39</td> <td>£367.90</td> <td>£5071.29</td> </tr> </tbody> </table>	No:	Name:	Reason:	Subtotal:	VAT:	Total:	1.R	Steve Thorpe & Son	Mowing in the parish. Invoice 8960	£405.00	£81.00	£486.00	2.R	Steve Thorpe & Son	Planting – Invoice 8956	£844.00	£168.80	£1012.80	3.R	Jill Davis	December 2025 Expenses	£286.60	£52.52	£339.12	4.R	Jill Davis	December2 2025 Expenses	£20.88		£20.88	5.R	Steve Thorpe & Son	Mowing. Invoice 8893	£144.00	£28.80	£172.80	6.R	BT	December 2025 Invoice	£41.95	£8.39	£50.34	7.R	Niddimaging	Invoice 4606 Photographic work re the COA	£100.00		£100.00	8.	St James Church	January 2025 PC meeting	£40.00		£40.00	9.	BT	January 2026 invoice	£41.95	£8.39	£50.34	10.	Unity Trust Bank	Bank Fees	£6.00		£6.00	11.	Bradford Payroll Accts	Quarterly Payment	£2748.98	£20.00	£2768.98	12.	Jill Davis	January 2026 Expenses	£24.03		£24.03			TOTAL	£4703.39	£367.90	£5071.29
No:	Name:	Reason:	Subtotal:	VAT:	Total:																																																																																	
1.R	Steve Thorpe & Son	Mowing in the parish. Invoice 8960	£405.00	£81.00	£486.00																																																																																	
2.R	Steve Thorpe & Son	Planting – Invoice 8956	£844.00	£168.80	£1012.80																																																																																	
3.R	Jill Davis	December 2025 Expenses	£286.60	£52.52	£339.12																																																																																	
4.R	Jill Davis	December2 2025 Expenses	£20.88		£20.88																																																																																	
5.R	Steve Thorpe & Son	Mowing. Invoice 8893	£144.00	£28.80	£172.80																																																																																	
6.R	BT	December 2025 Invoice	£41.95	£8.39	£50.34																																																																																	
7.R	Niddimaging	Invoice 4606 Photographic work re the COA	£100.00		£100.00																																																																																	
8.	St James Church	January 2025 PC meeting	£40.00		£40.00																																																																																	
9.	BT	January 2026 invoice	£41.95	£8.39	£50.34																																																																																	
10.	Unity Trust Bank	Bank Fees	£6.00		£6.00																																																																																	
11.	Bradford Payroll Accts	Quarterly Payment	£2748.98	£20.00	£2768.98																																																																																	
12.	Jill Davis	January 2026 Expenses	£24.03		£24.03																																																																																	
		TOTAL	£4703.39	£367.90	£5071.29																																																																																	
16.	125/26	Date of the Next PC Meeting: Ordinary Meeting 18th of February 2026 @ 7.00pm. St James Church Hall, Albion Street, Cross Roads. BD22 9DL.																																																																																				