

Cross Roads Parish Council

Office B
68 Haworth Road
Cross Roads
BD22 9DL

Email: clerk@cross-roadsparishcouncil.gov.uk

Website: www.cross-roadsparishcouncil.gov.uk

Minutes of an Ordinary Cross Roads Parish Council Meeting Held at 7.00pm on Wednesday, 8th of January 2026 at St. James Church Hall, Albion Street, Cross Roads BD22 9DL.

Councillors Present: Cllr Arana [Chair], Cllr Cotton, Cllr Anderson, Cllr Clarke and Cllr Underwood

Absent Councillors: Cllr Senior

Officers: Jill Davis [Clerk/RFO]

Other Attendees: No attendees

1.	110/26	Chairman's Opening Remarks: Cllr Arana opened the meeting at 7.00pm and welcomed everyone. Cllr Arana delivered the following report: Thanked everyone for attending as the date had to be changed. Thanked everyone for all their hard work in 2025 and hopes that the council has a good year ahead.
2.	111/26	Apologies for Absence: a) To receive any apologies: Cllr Senior – prior commitment. b) To approve reasons for absence given by Councillors. Resolved. The council approved the absence.
3.	112/26	Recording of Council Meetings: The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
4.	113/26	Declaration of Disclosable Pecuniary and Other Interests: None offered.
5.	114/26	Dispensations for Disclosable Pecuniary Interests: None requested.
6.	115/26	Minutes: a) For the council to consider approving the draft minutes of the Ordinary Meeting of the Parish Council held on the 19 th of November 2025 Resolved. The council approved the minutes.
7.	116/26	Public Participation: a) For members of the public to ask questions and/or make statements regarding matters within the parish Not applicable. None in attendance. b) To receive a report from District Councillors Ward Cllr's Herd and Poulsen sent their apologies, due to meeting commitments. c) To receive a report from West Yorkshire Police NPT Not in attendance. d) To receive an email from a mop regarding speeding concerns The council discussed the email from the mop and resolved the following: To inquire with West Yorkshire Police/PCSO's of utilising the hand-held speed devices. To inquire with West Yorkshire Police/PCSO's of other traffic calming measures that can be utilised. Clerk to update and thank the mop and contact West Yorkshire Police.
8.	117/26	Planning Matters: a) For the council to consider making representations on new planning applications Nil applications.

		<p>b) To inform the council of planning applications that have been granted Not applicable.</p> <p>c) To inform the council of planning applications that have been refused Not applicable.</p> <p>d) For the council to consider any other planning matters</p> <p>1) For the council to consider any actions concerning the Calderdale Energy Park matters – Cllr Arana. Cllr Arana requested the council to discuss the potential development and to agree a formal position. The council discussed the item and agreed on the following response. Whilst Cross Roads Parish Council is supportive in principle of renewable energy initiatives and recognises the importance of transitioning to sustainable energy sources, it is the view of the Parish Council that such developments must be located in the appropriate settings. On this basis, the Parish Council does not support the proposed Calderdale Energy Park. This decision reflects concerns regarding its proposed rural location and the potential adverse impact on local wildlife, in particular the sensitive environment of Walshaw Moor and its peatlands, which have remained largely undisturbed for thousands of years. Parish Council members consider the ecological value of this landscape and its role in carbon storage and biodiversity should be carefully protected.</p>
9.	118/26	<p>Employment Matters:</p> <p>a) For the council to consider approving the clerk’s overtime for November 7.5 hours Resolved. The motion was approved. Clerk to action.</p> <p>b) For the council to consider approving the clerk’s overtime for December 4.5 hours Resolved. The motion was approved. Clerk to action.</p> <p>c) For the council to note the clerk’s annual leave dates – January 19th 2026 – 1 week The council noted the item.</p>
10.	119/26	<p>Administration Matters:</p> <p>a) For the council to consider approving the draft Grit Bin Policy & Procedure Resolved. The council approved the policy with an amendment.</p> <p>b) For the council to consider approving the draft Grit Bin application form Resolved. The council approved the application form with an amendment.</p>
11.	120/26	<p>Village Matters:</p> <p>a) For Cllr Arana to update the council concerning the Coat of Arms Cllr Arana provided the following update: The unveiling ceremony will take place on the 31/01/2026 at Lees Primary School. A list of invitations to be sent to the clerk to organise. Deputy Lieutenant David Pearson will be in attendance and will provide a speech. Cllr Cotton will poster the village informing the residents of the event. The clerk will upload the event details to social media</p> <p>b) For the council to consider any actions concerning the street sign project (Cllr Senior) The clerk informed the council that the Hardgate Lane sign was ready to be installed.</p> <p>c) For the council to consider approving the quotation from Worthway Coating for street signs £900.00 (Financial Regulations 5.12.i specialist services) Resolved. The council approved the motion. Clerk to action.</p> <p>d) For the council to consider commenting on the Traffic Regulation Order programme Resolved. The council supports the proposed Traffic Regulation Oder 6.h at Vale Mill Lane, Cross Roads. Clerk to inform Bradford Council.</p>
12.	121/26	<p>Reports: Cllrs & Clerk: and to consider any actions</p> <p>a) To consider any actions from the Cllr’s reports The council discussed and approved the following items concerning the Coat of Arms: Refreshments from the Kitchen Café -£190.00 for the unveiling event. Cllr Cotton informed the council that the hall will be set up on Friday the 30th of January. Printing and Mounting required from Imprint - £100.00 for the unveiling event. A vector of the Coat of Arms was approved - £720.00</p> <p>b) To consider any actions from the Clerk’s report No items.</p> <p>1) To inform the council of the increase in the monthly Unity Trust Bank Fees effective from 01/02/2026 The clerk informed the council of the increase in the monthly Unity Trust fees.</p> <p>2) To inform the council of the Keighley & Ilkley Meeting scheduled for the 21st of January – paper attached The council discussed the item. No member was able to attend. The clerk to send the council's apologies.</p>
13.	122/26	<p>Receipt Matters: November & December 2025 November 2025 Receipts – Nil December 2025 receipts – HMRC Reclaim £1,934.39 To approve the transfer of £10,000.00 from the Instant Access Account to the Current Account Resolved. The transfer was approved.</p>
14.	123/26	<p>Financial Matters:</p> <p>a) For the council to consider approving the bank reconciliation for November 2025 Resolved. The council approved the motion.</p> <p>b) For the council to note the Unity Trust Instant Access bank balance -30/11/2025 £37,479.77 The council noted the item.</p> <p>c) For the council to note the Unity Trust T1 Current Account bank balance – 30/11/2025 £4451.10 The council noted the item.</p>

		<p>d) For the council to note the actual v budget November 2025 The council noted the item.</p> <p>e) For the council to consider approving the Budget for 2026/2027 The council considered the proposed budget. It was noted that the first meeting of the Finance Working Party had been successful, and it was agreed that Finance Working Party meetings would be held on a quarterly basis going forward. The Clerk advised that the January Parish Council meeting had been rescheduled due to Bradford Council's deadline for submission of precept information, as no extension would be granted. Resolved: That the Council approved the 2026/27 budget, with total receipts of £68,541.00 and total payments of £68,541.00.</p> <p>f) For the council to consider approving the precept for 2026/2027 The Council considered the draft precept for the 2026/2027 financial year. The Clerk advised that the charge for a Band D property will be £60.90 for the year, representing an increase of £1.10 per month compared with the previous year. Charges for properties in Bands A–C will be slightly lower, while charges for Bands E–H will be slightly higher. Resolved: The precept for 2026/2027 £61,991.00.</p> <p>g) For the council to considering approving for the precept demand to be signed for 2026/2027 Resolved. The council approved for the precept demand form to be signed. The clerk to email the form to Bradford Council.</p> <p>h) Fo the council to approve Jill Davis December 2025 Expenses £339.12 Resolved. The council approved the motion.</p> <p>i) For the council to approve Jill Davis December2 2025 Expenses £20.88 Resolved. The council approved the motion.</p> <p>j) For the council to ratify the payment of £100.00 Niddimaging – photographic work COA Resolved. The council ratified the payment.</p> <p>k) For the council to consider approving Jill Davis January 2026 Expenses £24.03 Resolved. The council approved the motion.</p> <p>l) For the council to ratify the insurance increase for the Coat of Arms The clerk informed the council that the insurance premium needed to be increased for the Coat of Arms. Resolved. The council ratified the payment of £42.07.</p>																																																																																				
15.	124/26	<p>Payments To consider approving (December 2025/January 2026) R=Retrospective. The council may wish to consider approving the invoices en bloc</p> <table border="1"> <thead> <tr> <th>No:</th> <th>Name:</th> <th>Reason:</th> <th>Subtotal:</th> <th>VAT:</th> <th>Total:</th> </tr> </thead> <tbody> <tr> <td>1.R</td> <td>Steve Thorpe & Son</td> <td>Mowing in the parish. Invoice 8960</td> <td>£405.00</td> <td>£81.00</td> <td>£486.00</td> </tr> <tr> <td>2.R</td> <td>Steve Thorpe & Son</td> <td>Planting – Invoice 8956</td> <td>£844.00</td> <td>£168.80</td> <td>£1012.80</td> </tr> <tr> <td>3.R</td> <td>Jill Davis</td> <td>December 2025 Expenses</td> <td>£286.60</td> <td>£52.52</td> <td>£339.12</td> </tr> <tr> <td>4.R</td> <td>Jill Davis</td> <td>December2 2025 Expenses</td> <td>£20.88</td> <td></td> <td>£20.88</td> </tr> <tr> <td>5.R</td> <td>Steve Thorpe & Son</td> <td>Mowing. Invoice 8893</td> <td>£144.00</td> <td>£28.80</td> <td>£172.80</td> </tr> <tr> <td>6.R</td> <td>BT</td> <td>December 2025 Invoice</td> <td>£41.95</td> <td>£8.39</td> <td>£50.34</td> </tr> <tr> <td>7.R</td> <td>Niddimaging</td> <td>Invoice 4606 Photographic work re the COA</td> <td>£100.00</td> <td></td> <td>£100.00</td> </tr> <tr> <td>8.</td> <td>St James Church</td> <td>January 2025 PC meeting</td> <td>£40.00</td> <td></td> <td>£40.00</td> </tr> <tr> <td>9.</td> <td>BT</td> <td>January 2026 invoice</td> <td>£41.95</td> <td>£8.39</td> <td>£50.34</td> </tr> <tr> <td>10.</td> <td>Unity Trust Bank</td> <td>Bank Fees</td> <td>£6.00</td> <td></td> <td>£6.00</td> </tr> <tr> <td>11.</td> <td>Bradford Payroll Accts</td> <td>Quarterly Payment</td> <td>£2748.98</td> <td>£20.00</td> <td>£2768.98</td> </tr> <tr> <td>12.</td> <td>Jill Davis</td> <td>January 2026 Expenses</td> <td>£24.03</td> <td></td> <td>£24.03</td> </tr> <tr> <td></td> <td></td> <td>TOTAL</td> <td>£4703.39</td> <td>£367.90</td> <td>£5071.29</td> </tr> </tbody> </table> <p>Resolved: 1-12 were approved by the council.</p>	No:	Name:	Reason:	Subtotal:	VAT:	Total:	1.R	Steve Thorpe & Son	Mowing in the parish. Invoice 8960	£405.00	£81.00	£486.00	2.R	Steve Thorpe & Son	Planting – Invoice 8956	£844.00	£168.80	£1012.80	3.R	Jill Davis	December 2025 Expenses	£286.60	£52.52	£339.12	4.R	Jill Davis	December2 2025 Expenses	£20.88		£20.88	5.R	Steve Thorpe & Son	Mowing. Invoice 8893	£144.00	£28.80	£172.80	6.R	BT	December 2025 Invoice	£41.95	£8.39	£50.34	7.R	Niddimaging	Invoice 4606 Photographic work re the COA	£100.00		£100.00	8.	St James Church	January 2025 PC meeting	£40.00		£40.00	9.	BT	January 2026 invoice	£41.95	£8.39	£50.34	10.	Unity Trust Bank	Bank Fees	£6.00		£6.00	11.	Bradford Payroll Accts	Quarterly Payment	£2748.98	£20.00	£2768.98	12.	Jill Davis	January 2026 Expenses	£24.03		£24.03			TOTAL	£4703.39	£367.90	£5071.29
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16.	125/26	<p>Date of the Next PC Meeting: Ordinary Meeting 18th of February 2026 @ 7.00pm. St James Church Hall, Albion Street, Cross Roads. BD22 9DL.</p>																																																																																				

With no further business to transact, the Chair thanked everyone for attending and closed the meeting at 8.01pm.

Signed: Cllr Tito Arana

Dated: 18/02/2026

The minutes were approved at the PC meeting dated the 18 February 2026.