



Cross Roads Parish Council

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Cross Roads
BD22 9DL

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Website: www.cross-roadsparishcouncil.gov.uk

Dated: 13th of February 2026

NOTICE OF A PARISH COUNCIL MEETING

To all members of the Parish Council,

You are respectfully summoned to attend the Ordinary Meeting of Cross Roads Parish Council to be held in St James Church Hall, Albion Street, Cross Roads BD22 9DL on **the 18th of February 2026** to transact the business set out in the agenda.

Signed: *Jill Davis*

Jill Davis 13/02/2026

*Meetings are open to the public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest (s2).

CROSS ROADS PARISH COUNCIL MEETING

Ordinary Meeting of the Parish Council – Wednesday 18th of February 2026

AGENDA

1.	126/26	Chairman's Opening Remarks:
2.	127/26	Apologies for Absence: a) To receive any apologies: b) To approve reasons for absence given by Councillors.
3.	128/26	Recording of Council Meetings: The right to record, film and to broadcast meetings of the Parish Council is established under the Openness of Local Government Regulations 2014. Those who attend a public meeting should expect to be recorded. Any request from a member of the public not to be recorded can be conveyed to the Clerk and the request will be respected by those making a recording.
4.	129/26	Declaration of Disclosable Pecuniary and Other Interests:
5.	130/26	Dispensations for Disclosable Pecuniary Interests:
6.	131/26	Minutes: a) For the council to consider approving the draft minutes of the Ordinary Meeting of the Parish Council held on the 8 th January 2026
7.	132/26	Public Participation: a) For members of the public to ask questions and/or make statements regarding matters within the parish b) To receive a report from District Councillors c) To receive a report from West Yorkshire Police NPT d) To update the council re an email received from a MOP concerning speeding in the village. e) To update the council re an email received from the Police concerning speeding in the village
8.	133/26	Planning Matters: a) For the council to consider making representations on new planning applications Nil applications b) To inform the council of planning applications that have been granted Not applicable c) To inform the council of planning applications that have been refused Not applicable d) For the council to consider any other planning matters

		<p>d.1) For the council to consider requesting an extension from Bradford Council concerning the Calderdale Energy Park consultation which which closes on 20 February 2026</p> <p>d.2) For the council to note the proposed reforms to the National Planning Policy Framework December 2025</p> <p>d.3) For the council to note the consultation supporting paper</p> <p>d.4) For the council to receive the consultation responses to the NPPF document December 2025 and consider any actions</p> <p>d.5) For the council to receive the consultation information of the Spatial development Framework Regulation 18 which closes on the 12th of March 2026 and consider any actions.</p>																														
9.	134/26	<p>Employment Matters:</p> <p>a) For the council to consider approving the clerk's overtime for January 2026 6 hours</p>																														
10.	135/26	<p>Administration Matters:</p> <p>a) For the council to consider approving the move from Bradford Payroll to SALC Payroll. The annual cost is £158.40 with a one-off application fee of £13.50 +VAT effective 01/04/2026</p> <p>b) For the council to consider the supporting paper for Assertion 10 and to consider the 3 quotations provided (required before April 2026)</p> <p>c) For the council to consider the draft Parish Council Coat of Arms Policy</p>																														
11.	136/26	<p>Village Matters:</p> <p>a) For Cllr Arana to update the council concerning the Coat of Arms and to consider any further actions.</p> <p>b) For Cllr Senior to update the council concerning the Hardgate Lane sign</p> <p>c) For Cllr Senior to update the council concerning the street signs order</p> <p>d) For the council to consider the quotation from Steve Thorpe & Son £780.00 for cutting the bowling green grass and to consider the commencement date (required by April 2026)</p> <p>e) For the council to consider approving the quotation from Dan Holmes for repairs to the public toilets</p> <p>f) For the council to consider the quotation from Steve Thorpe & Son to carry out the work in the wild flower garden £850.00 (required by April 2026)</p> <p>g) For the council to consider the quotation from Steve Thorpe & Son for cutting the areas near to the Bowling Green £1162.50 (required before April 2026)</p>																														
12.	137/26	<p>Reports: Cllrs & Clerk: and to consider any actions</p> <p>a) To consider any actions from the Cllr's reports</p> <p>b) To consider any actions from the Clerk's report</p> <p>b1) Fo the council to note the information received concerning the reduced Unity Bank interest rates</p>																														
13.	138/26	<p>Receipt Matters: January 2026</p> <p>Unity Trust T1 current account: 07/01/2026 £339.51 VAT Reclaim £10,000 transferred from Unity Trust instant access bank account</p>																														
14.	139/26	<p>Financial Matters:</p> <p>a) For the council to ratify the payment to Bradford Council for the Business Rates for the storage unit to 31st of March 2026 £1524.08</p> <p>b) For the council to ratify the payment to Steve Thorpe and Son – Winter Planting £1603.00</p> <p>c) Fo the council to approve the second payment to Charlestown Ltd for the Christmas lights £1399.26</p> <p>d) For the council to note the Unity Trust T1 current account bank balance -01/12/2025 -31/12/2025 £4197.55</p> <p>e) For the council to note the Unity Trust instant access bank balance – 01/12/2025 -31/12/2025 £37,689.56</p> <p>f) For the council to note the Unity Trust T1 current bank account bank balance 01/01/2026 -31/01/2026 £9184.36</p> <p>g) For the council to note the Unity trust instant access bank balance 01/01/2026 -31/01/2026 £27,689.56</p> <p>h) For the council to consider approving the bank reconciliation for December 2025</p> <p>i) For the council to note the actual v budget December 2025</p> <p>j) For the council to consider approving the bank reconciliation January 2026</p> <p>k) For the council to note actual v budget January 2026</p> <p>l) For the council to consider approving Jil Davis expenses £65.61 – February 2026</p> <p>m) For the council to consider any actions from the information provided by YLCA concerning the HMRC information.</p> <p>n) For the council to approve the members allowances for 2025-2026 Local Authorities (Members' Allowances) (England) Regulations 2003 part 5 and section 100 of the LGA 2000.</p>																														
15.	140/26	<p>Co-option Matters:</p> <p>a) To receive written applications for the office of Parish Councillor and to co-opt one candidate to fill the existing vacancy</p> <p>b) In the event of there being more applications than vacancies, the PC will discuss the applications in closed session (re the Co-option Policy). The vote for Co-option will take place within the public forum.</p> <p>c) For the Declaration of Office to be signed (if applicable, to be approved by the PC to be signed before the next PC meeting)</p>																														
16.	141/26	<p>Payments To consider approving (February 2026)</p> <p>R=Retrospective. The council may wish to consider approving the invoices en bloc</p> <table border="1"> <thead> <tr> <th>No:</th> <th>Name:</th> <th>Reason:</th> <th>Subtotal:</th> <th>VAT:</th> <th>Total:</th> </tr> </thead> <tbody> <tr> <td>1.R</td> <td>Bradford Council</td> <td>Business Rates – Storage Unit January 2026</td> <td>£508.08</td> <td></td> <td>£508.08</td> </tr> <tr> <td>2.</td> <td>Bradford Council</td> <td>Business Rates – Storage Unit February 2026</td> <td>£508.00</td> <td></td> <td>£508.00</td> </tr> <tr> <td>3.R</td> <td>Steve Thorpe & Son</td> <td>Winter Planting</td> <td>£1336.00</td> <td>£267.20</td> <td>£1603.20</td> </tr> <tr> <td>4.R</td> <td>G.Moore & Company</td> <td>Additional Insurance - COA</td> <td>£42.07</td> <td></td> <td>£42.07</td> </tr> </tbody> </table>	No:	Name:	Reason:	Subtotal:	VAT:	Total:	1.R	Bradford Council	Business Rates – Storage Unit January 2026	£508.08		£508.08	2.	Bradford Council	Business Rates – Storage Unit February 2026	£508.00		£508.00	3.R	Steve Thorpe & Son	Winter Planting	£1336.00	£267.20	£1603.20	4.R	G.Moore & Company	Additional Insurance - COA	£42.07		£42.07
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		5.	Green and Tidy	Installation and removal of the Christmas tree	£800.00	£160.00	£960.00
		6.R	The Kitchen Cafe	Refreshments for the COA presentation	£190.00		£190.00
		7.	Charlestown Ltd	Second instalment for the Christmas lights	£1166.05	£233.21	£1399.26
		8.R	Raw Metalworks	Manufacture street frame	£310.00		£310.00
		9.	Unity Trust DD	Monthly bank fees – December 2025	£6.00		£6.00
		10.	Unity Trust DD	Monthly bank fees – January 2026	£6.00		£6.00
		11.	BT DD	Monthly Feb 2026 Invoice	£41.95	£8.39	£50.34
		12.	Jill Davis	February 2026 Expenses	£63.21	£2.40	£65.61
		13.	Cllr Sarah Cotton	Member allowance	£150.00		£150.00
		14.	Cllr Janet Anderson	Member allowance	£150.00		£150.00
		15.	Cllr Beverly Underwood	Member allowance	£150.00		£150.00
		16.	Cllr Peter Clarke	Member allowance	£150.00		£150.00
		17.	Cllr Tito Arana	Member/ Chairman's allowance	£500.00		£500.00
				TOTAL	£6077.36	£671.20	£6748.56
17.	142/26	Date of the Next PC Meeting: Ordinary Meeting 18th of March 2026 @ 7.00pm. St James Church Hall, Albion Street, Cross Roads. BD22 9DL.					
18.	143/26	Temporary exclusion of press and public: Pursuant to the Public Bodies (Admission at Meetings Act 1960. (The Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed) VOTE REQUIRED:					
19.	144/26	Co-option Matters: a) For the council to discuss the co-option applications (if applicable)					